**DISCLAIMER: Before sending messaging – please refer to the health and safety regulations related to COVID-19 response pertaining to all host institution, local and state entities.**

[CHAPTER NAME] Live-in Sisters and Families,

[NUMBER AFFECTED] of our live-in members were notified this evening that they had tested positive for COVID-19. All of these members are isolating in their rooms [or designated quarantine area(s)] for the night and have been directed to use a specific bathroom, which has been communicated to all members.

As agreed in our house rules, isolating women may not leave their rooms except to use the bathroom. They will be moving out of the house as early as feasible tomorrow for the period of time prescribed by the CDC – 10 days after a positive test or after symptom onset and resolution of fever for at least 24 hours, without the use of fever-reducing medications.

Other sisters who were in close contact (within six feet for more than 15 minutes) with anyone who tested positive are in quarantine for 14 days, remaining in their rooms except to use the bathroom or get tested. Meals will be delivered to all women in isolation or quarantine.

This early outbreak concerns us greatly. It is evidence that some members are simply not taking the risk of infection seriously. We urge every sister to avoid situations that might put them or our other members at risk, to physically distance, wear masks and wash hands frequently.

The health and safety of our members remains our primary concern. We are all in this together. We appreciate your cooperation as we navigate the challenges of the pandemic and work diligently to protect the health of our members and staff.